



***BYLAWS OF THE
DIVISION OF CATALYSIS SCIENCE AND TECHNOLOGY (Probationary)
OF THE
AMERICAN CHEMICAL SOCIETY**

**BYLAW I
Purpose**

These bylaws shall govern the operations of the division in probationary status (hereinafter referred to as the "Division") of the AMERICAN CHEMICAL SOCIETY (hereinafter referred to as the "SOCIETY").

**BYLAW II
Name and Objects**

The name and objects of the Division shall be those specified in the Council action creating the probationary Division.

**BYLAW III
Members and Affiliates**

Section 1. Membership in the Division shall be open to all members of the SOCIETY who enroll in the Division and who pay the annual dues established by the Division.

Section 2. A Society Affiliate of the SOCIETY may apply to the Secretary of the Division to become a Society Affiliate of the Division. Provided that appropriate Division dues are paid, a Society Affiliate shall have all the privileges of membership in the Division except those of voting for or holding an elective position of the Division, voting on bylaws and articles of incorporation, or serving as a voting member of the Executive Committee.

* **Effective August 19, 2009.** Probationary status approved by Council August 20, 2008. Probationary bylaws approved as updated on recommendation of the Committee on Constitution and Bylaws and the Council of the American Chemical Society.

Section 3. A person who is not a member or a Society Affiliate of the SOCIETY, but who wishes to participate in the activities of the Division, may become a Division Affiliate, provided that the Executive Committee of the Division accepts the application and provided that the dues established for Division Affiliates are paid. A Division Affiliate shall have all the privileges of membership in the Division except those of voting for or holding an elective position, voting on bylaws and articles of incorporation, or serving as a voting member of the Executive Committee.

Section 4. The privileges of membership in the Division shall be established by the Executive Committee and may include, but are not restricted to, obtaining abstracts of national meeting papers at reduced fees, obtaining preprints of papers, and paying reduced registration fees at symposia held apart from national meetings of the SOCIETY.

Section 5. Any member, Society Affiliate, or Division Affiliate may resign from the Division by sending such notice to the Secretary of the Division.

BYLAW IV Officers

Section 1. The officers of the Division shall be MEMBERS of the SOCIETY and shall consist of a Chair, a Vice-Chair, a Secretary, and a Treasurer. The same individual may be both Secretary and Treasurer.

Section 2. The officers of the Division shall be appointed by the President of the SOCIETY shortly after probationary status is attained, for a term of one year. Subsequent appointments will be made as required. These officers serve at the pleasure of the President. The duties of the officers shall be those normal to their positions, and any others assigned to them by the President of the SOCIETY.

Section 3. The officers whose terms of office overlap the date on which full divisional status is attained shall continue in office until they are replaced by the officers elected under the newly approved bylaws.

Section 4. The Division shall have no Councilors. It will receive Council representation through the Chair of the Council Committee on Divisional Activities and also through the Councilors of the sponsoring Division, if such there be.

BYLAW V Committees

Section 1. There shall be an Executive Committee consisting of the officers of the Division and three Members-at-Large appointed by the President of the SOCIETY in the same manner and for the same term as provided for the officers. There shall be a fourth Member-at-Large if a single individual is both Secretary and Treasurer. Any Past Chair of the Division shall also be a member of this Committee. The Chair of the Division shall be *ex officio* Chair of the Executive Committee. This Committee shall continue to function until succeeded by a comparable body under the new bylaws after full divisional status has been attained.

Section 2. Except as otherwise specified herein, the Executive Committee shall be empowered to manage all of the affairs of the Division, including its finances. It shall meet either at the request of the Chair or upon the request of a quorum of the Committee. A quorum shall consist of a majority of the Committee members.

Section 3. At such time as the Council Committee on Divisional Activities may advise, the Executive Committee of the Division shall appoint a Bylaws Committee and shall designate the Chair thereof. The Bylaws Committee shall continue to function until dissolved by the Executive Committee or until full divisional status has been attained.

Section 4. The Bylaws Committee, in consultation with the Council Committee on Constitution and Bylaws, shall prepare a set of proposed new bylaws. The Secretary of the Division shall submit these bylaws to the Executive Director to be used, with Council approval, for the governing of the Division when full divisional status has been attained.

Section 5. The Executive Committee shall appoint a Program Committee and designate the Chair thereof.

Section 6. The Executive Committee shall appoint such other committees as may prove necessary. Each of these committees shall continue at the pleasure of the Executive Committee or until dissolved by the Division Chair elected under the new bylaws after full divisional status has been attained.

BYLAW VI

Bylaw Adoption

Section 1. The Bylaws Committee shall submit to the Executive Committee the proposed set of bylaws for its approval.

Section 2. When the Executive Committee approves the proposed bylaws, they shall then be submitted to the Division membership for adoption. This must be accomplished at a business meeting of the Division held during a national meeting of the SOCIETY, and eight weeks prior notice must be given to the Division membership. A two-thirds affirmative vote of those Division members present and voting is sufficient for adoption, provided a quorum is present. Alternatively, or failing the presence of a quorum, the vote may be taken by a ballot distributed to all members of the Division. Two-thirds of the valid ballots returned must be affirmative for adoption.

Section 3. The Secretary of the Division shall certify the adopted bylaws to the Executive Director of the SOCIETY, who will transmit them to the Council Committee on Constitution and Bylaws for consideration and presentation to the Council for action. This action will occur at the same Council meeting at which Council approval has been given for attainment of full divisional status. Should the Council not approve the bylaws in their entirety, the Council will decide how and when full divisional status shall be attained.

BYLAW VII
Finances

Section 1. The fiscal year of the Division shall correspond to the calendar year.

Section 2. Members and Society Affiliates of the Division shall pay such annual dues as are decided annually by the Executive Committee.

Section 3. The annual dues of Division Affiliates shall be set by the Executive Committee in accordance with the Bylaws of the SOCIETY.

BYLAW VIII
Meetings

Section 1. The Division shall hold technical sessions at one or more national meetings of the SOCIETY each year, provided, however, that this requirement may be modified by the Executive Committee in accordance with the Bylaws of the SOCIETY.

Section 2. There shall be an annual business meeting of the Division at one of the national meetings of the SOCIETY. Division business requiring vote of the membership shall be conducted at this meeting, or as provided elsewhere in these bylaws, or by ballot distributed to the membership.

Section 3. Special meetings of the Division may be called by the Executive Committee, if notice is given to the membership at least eight weeks in advance. If business is to be conducted at such a meeting, the notice of the meeting shall state the exact nature of the business to be considered, and no other business shall be transacted at such a meeting.

Section 4. Fifteen percent of the members of the Division shall constitute a quorum for the conduct of business.

Section 5. The fees for registration at any special meeting shall be fixed by the Executive Committee, in accordance with the Bylaws of the SOCIETY.

BYLAW IX
Presentation of Papers

Section 1. The Executive Committee shall be responsible for the selection of papers to be presented at meetings of the Division. It may delegate this authority to a committee created for this purpose.

Section 2. The rules for presentation of papers before meetings of the Division shall be as outlined in the Bylaws and Regulations of the SOCIETY.

BYLAW X
Dissolution

Upon dissolution of the Division, any assets of the Division remaining thereafter shall be conveyed to such organization then existent as is dedicated to objects similar to those of the Division and the AMERICAN CHEMICAL SOCIETY, or to the AMERICAN CHEMICAL SOCIETY, so long as whichever organization is selected by the governing body of the Division at the time of dissolution shall be exempt under Section 501(c)(3) of the Internal Revenue Code of 1954 as amended or under such successor provision of the Code as may be in effect at the time of the Division's dissolution.

BYLAW XI
Regulations

Section 1. The Executive Committee may adopt such regulations for the detailed governing of the Division as it may deem necessary, but such regulations shall not be contrary to the letter or intent of these bylaws. The Executive Committee shall consult the Chair of the Council Committee on Divisional Activities prior to the adoption of each regulation. The Executive Director of the SOCIETY and the Chair of the Council Committee on Divisional Activities shall be informed promptly of the adoption of each regulation.

Section 2. Each regulation may go into effect upon adoption by the Executive Committee or at a later date if specified, but shall be subject to revocation by the Council Committee on Divisional Activities.